

Declaration of Suitability

Please complete this form so that the Institute for Learning can consider your suitability to be registered and hold QTLS or ATLS status. Any false declarations will be investigated by the Institute under its disciplinary procedures and may lead to sanctions.

Where the answer is 'Yes', please provide further details overleaf including a detailed, legible account of the circumstances surrounding the conviction/finding (including the sanction, decision and reasons) and full details of the organisation, authority, police force or court concerned and any reference number. In some circumstances this will include convictions which are 'spent' under the Rehabilitation of Offenders Act 1974. Please refer to the Declaration of Suitability FAQs for further details.

Once completed please print, sign and date the form and return it to Dr. Elizabeth Brookfield, Institute for Learning, 49-51, East Road, London N1 6AH. You should mark your envelope as Private & Confidential.

1.
Have you ever been the subject of a bar, partial bar, warning or other action by the Secretary of State or the Independent Safeguarding Authority in relation to misconduct or working with young people or vulnerable adults?

Yes

No

2a.
Have you been convicted of a criminal offence (including motoring offences except fixed penalty notices for speeding and parking fines) or do you have any criminal charges/proceedings pending against you either in this country or abroad? (Note: you should include details of any caution, conditional caution, reprimand, warning, penalty or bind over)

Yes

No

2b.
Do you work in a further education institution where the normal duties of that work may involve regular contact with persons aged under 18? (Note: if so, then you must disclose convictions and cautions which are otherwise spent under the Rehabilitation of Offenders Act 1974)

Yes

No

3.
Have you ever been subject to any disciplinary finding against you by any professional or regulatory body in this country or abroad, or are you currently subject to investigation by such a body?

Yes

No

4.

Is there any other information the Institute should know about which may have a bearing upon your suitability to hold QTLS or ATLS status or appear on the Institute's register? (Note: as a registered teacher you will be responsible for upholding and promoting the standards of the profession as set out in the Institute's Code of Professional Practice. Relevant information would include any involvement in activities which could bring the reputation of the profession into disrepute.)

Yes

No

Circumstances for Yes replies to questions 1 to 4:

For each 'Yes' answer, provide a detailed, legible account of the circumstances that includes the sanction, date, reason and full identification of the organisation, authority, police force or court concerned and any reference number.

Question 1:	
Question 2a:	
Question 3:	
Question 4:	

Declaration:

I declare that:

- All of the information I have provided on this form is complete and correct to the best of my knowledge and belief.
- I understand that the Institute can refuse to continue my registration or award QTLS or ATLS status if I have given false information or have withheld relevant details
- I understand that the Institute may contact me about the information in my application and seek further information from any relevant authority, police force or court and I consent to such information being sought and will cooperate in this process, including undergoing a CRB check if requested by the Institute
- I understand that the Institute will investigate allegations of misconduct against me that could call into question my registration
- I agree to tell the Institute as soon as reasonably practical about any changes to my circumstances, including those which would affect this declaration

Name (Block Capitals):

Membership Number:

Date of birth

Signature:

Date: