

The Code of Professional Practice

The Institute for Learning's code of Professional Practice came into force on 1 April 2008. The Code was developed by the profession for the profession and it outlines the behaviours expected of members – for the benefit of learners, employers, the profession and the wider community.

- Integrity
- Respect
- Care
- Practice
- Disclosure
- Responsibility

BEHAVIOUR 1: Professional Integrity

The members shall;

1. meet their professional responsibilities consistent with the Institute's Professional Values;
2. use reasonable professional judgement when discharging differing responsibilities and obligations to learners, colleagues, institution and the wider profession;
3. uphold the reputation of the profession by never unjustly or knowingly damaging the professional reputation of another or furthering their own position unfairly at the expense of another;
4. comply with all reasonable assessment and quality procedures and obligations;
5. uphold the standing and reputation of the Institute and not knowingly undermine or misrepresent its views nor their Institute membership, any qualification or professional status.

BEHAVIOUR 2: Respect

The members shall at all times:

1. respect the rights of learners and colleagues in accordance with relevant legislation and organisation requirements;
2. act in a manner which recognises diversity as an asset and does not discriminate in respect of race, gender, disability and/or learning difficulty, age, sexual orientation or religion and belief.

BEHAVIOUR 3: Reasonable Care

The members shall take reasonable care to ensure the safety and welfare of learners and comply with relevant statutory provisions to support their well-being and development.

BEHAVIOUR 4: Professional Practice

The members shall provide evidence to the Institute that they have complied with the current Institute CPD policy and guidelines.

BEHAVIOUR 5: Criminal Offence Disclosure

Any member shall notify the Institute as soon as practicable after cautioning or conviction for a criminal offence. The Institute reserves the right to act on such information through its disciplinary process.

BEHAVIOUR 6: Responsibility during Institute Investigations

A member shall use their best endeavours to assist in any investigation and shall not seek to dissuade, penalise or discourage a person from bringing a complaint against any member, interfere with or otherwise compromise due process.

BEHAVIOUR 7: Responsibility to the Institute

The members shall at all times act in accordance with the Institute's conditions of membership which will be subject to change from time to time.

For further information visit www.ifl.ac.uk

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